**Organizational factors that influence information transfer in palliative care networks**

1. Please indicate your sex:  m  f

2. Please indicate your date of birth (DD/MM/YY): \_\_\_\_\_\_\_\_\_\_\_\_\_

3. Please indicate your highest education:

* Compulsory education (at least 9 years)
* Federal professional certificate / apprenticeship
* Matura (grammar school, vocational or specialist school-leaving certificate)
* Federal professional card / higher technical college / federal diploma
* Bachelor (University of Applied Sciences or Arts, University, ETH)
* Master (University of Applied Sciences or Arts, University, ETH)
* PhD / Doctorate / Dr. med.
* other, namely: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Please indicate your current function in palliative care:

* Family physician/ general practitioner
* Specialist doctor
* Assistant for Health and Social Services (formerly nursing assistant or hospital assistant)
* Specialist in elderly care
* Health specialist EFZ (FaGe) (formerly: health specialist nurse)
* Nurses Diploma level I
* Dipl. nurse with a Bachelor of Science
* Dipl. nurse with a Master of Science
* Advanced Practice Nurse (APN)
* Physiotherapist / Occupational therapist
* Psychologist
* Art, animal or music therapist
* Pastoral carer
* Social worker
* Pharmacist / Pharmaceutical Assistant
* Case Manager
* Volunteer
* another, namely: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Please indicate the population of your place of work:

* Large city ≥ 100'000 inhabitants (Zurich, Geneva, Basel, Bern, Lausanne and Winterthur)
* Larger city ≥ 20'000 and < 100'000 p.e.
* Small town or town in urban catchment area ≥ 10'000 and < 20'000 p.e.
* Agglomeration or village in urban catchment area < 10'000 p.e.
* Rural region / village or mountain region < 10'000 p.e.

6. Do you have additional training in palliative care?

* yes
* no

7. Do you have a clear division of responsibilities in your area or institution when it comes to palliative care?

* yes
* rather yes
* rather no
* no
* do not know

8. Are there frequent changes in the primary caregivers of female patients in their immediate working environment?

* yes
* rather yes
* rather no
* no
* do not know

9. The communication within our organization / institute is good:

* Applies completely
* Rather applies
* Rather not applies
* Applies not at all

10. I like the main tasks that my work in palliative care involves.

* Applies completely
* Rather applies
* Rather not applies
* Applies not at all

11. People with whom I work daily in palliative care share my values and ideals regarding palliative care

* Fully agree
* Agree
* Rather agree
* Rather don`t agree
* Disagree
* Fully disagree

12. Is there a case manager in your direct cooperation?

* Yes
* No
* Don`t know

14. Do you use electronic means (e-tools) at your place of work to manage patient files?

* Yes
* No
* Don`t know

15. Are internal guidelines and standards for palliative care available to you and your work environment?

* Yes
* No
* Don`t know

16. if so, in your experience, are these guidelines applied in your everyday work?

* Yes
* No
* Don`t know

17. are work processes in your organisation / practice / immediate working environment regularly evaluated, e.g. in the form of quality circles or feedback rounds?

* Yes
* No
* Don`t know

18. Please think about your immediate working environment: how do you assess the exchange of information between the people with whom you are responsible for the care of palliative patients?

* Very good
* Good
* Sufficient
* Insufficient
* Poor
* Very poor

19. How do you rate the possibilities for inter-professional exchange in your organization / practice (e.g. in the context of meetings, supervision, quality circles etc.)

* Very good
* Good
* Sufficient
* Insufficient
* Poor
* Very poor